

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday  
5<sup>th</sup> December 2023 at 7.00 pm.

The Chair welcomed all present to the December meeting of the Parish Council. Cllr Clarke thanked Cllr Harwood and the volunteers for their help in managing the road closure for the Remembrance Day Parade.

**Present:** Cllr Clarke (Chair), Cllr Burnett (Vice Chair). Cllr Kelsey, Cllr Edmunds, Cllr Hawkins.

**In Attendance:** Lynn Clarke Clerk, Senior Administrator Tracey Hutton, Cornwall Cllr Dick Cole (CC Cole), and 3 members of the public.

**231/23 Apologies.**

Cllr Harwood & Cllr Griffin, apologies accepted. All present in favour.

**232/23 Declarations of Interest.**

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

**233/23 Public Participation (to include Cornwall Councillors Report).**

**a) Public Participation:**

Cllr Burnett raised concerns regarding the delivery of the new bins from Cornwall Council in readiness for the change in bin collections scheduled for January.

Cllr Burnett informed that there may be (herself included) people that have not received the new bins in the area. It was highlighted that other households within the vicinity had received the new receptacles, but some properties have been missed.

It was agreed that the Parish Council would share some information on social media along with the link from Cornwall Council to report the issue of bins not being delivered.

A member of the public present reported large amounts of littering around Manson Place and Hall Road. They informed that along with a neighbour, they have been collecting the rubbish and have also reported the matter to Ocean Housing.

It was noted that littering is becoming more of an issue. Cllr Clarke thanked the member of the public for their work.

The same member of the public informed that there have been problems with the delivery of the new bins as they had been left blocking a path within Manson Place. They went on to mention that the delivery date had not been confirmed by the Council.

Cllr Cole informed that this was possibly because they are being delivered on mass as quickly as possible and delivery dates maybe missed due to unforeseen circumstances.

**b) Cornwall Cllr: (CC Cole)**

CC Cole provided a written report that can be found [here](#): The report was noted by those present.

CC Cole informed that the meeting referenced within the report has taken place, negotiations regarding the 'Home Choice' review are still ongoing but it does look likely that a local lettings agreement will be put in place for St Dennis Parish.

CC Cole enquired if those present have received the news about the refusal of a planning application that the Parish Council had objected to. Informing that the applicant has now been notified of Cornwall Councils decision to refuse.

**234/23 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the 7<sup>th</sup> November 2023.**

**Resolved** - To adopt the minutes as presented. All present in favour.

**235/23 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.**

Playing Field Meeting – Replacement bin lining purchase approved, new signage for the playing field to be agreed via email, 2 replacement CCTV signs approved, transfer of running costs incurred by the Parish Council approved, quotes for the clearance at Penny Darn to be sought and agreed via email.

Education Bursary Meeting – Figures to date and bank balances approved, grant allowance for university students raised, 10 applications reviewed and approved. Potential spends from the meeting £3475.77.

It was **Resolved** to accept the recommendations of the meetings. All present in favour.

**236/23 Matters Arising – Information only.**

Office closure for Christmas advertised.

2 grit bins ordered.

Objection response to home choice review submitted.

**237/23 To agree the delegated decision made in the past month.**

The clerk informed that an additional purchase had been added but not enough responses had been received for approval. verbal permission was given to re-fill the grit boxes.

It was **Resolved** to agree the delegated decision made in the past month. All present in favour. A copy of the decision can be found [here](#).

**238/23 Clerks Report:**

[Clerks Report](#) – Noted.

**239/23 To appoint a member to sit on the Arundel Trust Education Grant Panel.**

It was **Resolved** to appoint Cllr Hawkins to the panel. All present in favour.

**240/23 To discuss digital indicator boards being placed within the bus shelters in the Parish.**

Members were informed that Cornwall Council have advised that there are no plans to install indicator boards at this time as they feel other alternative methods are available.

**241/23 To agree approximate dates for two litter pick events in 2024 – 2025.**

It was **Resolved** to hold two events one on Wednesday the 10<sup>th</sup> April and another on Saturday the 24<sup>th</sup> August. All present in favour.

**242/23 To discuss the possibility of the Parish Council holding a firework display.**

This was discussed at length. Whilst Cllrs agreed that it was a nice idea due to many organised events not being held, it was **agreed** that it was not viable for the council to hold such an event.

**243/23 To agree the £3.00 charge for a copy of the land registry information for Trelavour Square.**

It was **Resolved** to allow a budget of up to £20 for the documents and for the Parish Council debit card to be used for the transaction. All present in favour.

**244/23 To approve a budget for the electrician to attend site and change the Cemetery meter box.**

It was **Resolved** to approve the cost of £150 + VAT for the work. All present in favour.

**245/23 To agree a working party to review the quality criteria on the tender documents.**

It was **approved** for Cllr Burnett and Cllr Kelsey to assist the Clerk in reviewing the quality criteria. Date to be arranged for early January.

**246/23 To agree the budget for [2024 – 2025](#).**

The figures were reviewed, and it was **Resolved** to agree the budget as presented.

**247/23 To agree the precept for [2024-2025](#).**

It was resolved to increase the precept by 1.2% to £141212.00. All present in favour.

**248/23 To agree the regular payments list for [2024-2025](#).**

With the exception of the grass cutting contractor, as the tenders have not been agreed, it was **Resolved** to accept the regular payments list as presented.

**249/23 To receive an update land at Hendra Prazey and to discuss and agree action for the fencing off the land.**

Members were informed that some of the remaining fence panels have broken and fallen.

The posts on the remaining panels have rotted at the base and need to be removed.

It was agreed that the area should be fenced off to discourage people from accessing it because of the drop to the leat and an existing ditch.

It was **Resolved** fence off the area, costs to be agreed via email. All present in favour.

**250/23 To receive an update on the grit bins and to consider a different location for one of the bins.**

Members were advised that two grit bins have been ordered but permission was not given for the agreed location in Whitegates.

It was agreed to put a post Facebook to see if a resident in the area would be happy to hold a grit bin on the edge of their property.

**251/23 To approve the costs of training for Cllrs and Staff.**

Deferred.

**252/23 Update on the Emergency Plan**

Deferred.

**253/23 Update on the Neighbourhood Plan.**

Deferred

**254/23 Reports from Outside Bodies**

Cllr Kelsey attended a Southwest Water event. A report on the event can be found [here](#).

Cllr Kelsey attended a Local Planning update meeting a copy of the report can be found [here](#).

Cllr Clarke attended China Clay & Luxulyan Area Network Panel Meeting written report to follow.

Cllr Clarke, Cllr Burnett & Cllr Edmunds attended a Community Trust meeting.

Cllr Griffin attended an Arundel Trust Meeting.

**255/23 Consultations/Surveys received up to the time of meeting.**

a) General Consultations

Invitation to submit comments on St Stephen in Brannel Neighbourhood Plan – Noted.

Consultation regarding Off-Street Parking Orders – St Dennis is not affected by this consultation, no comments made.

Invitation to comment on Cornwall Councils Electric Vehicle Infrastructure Strategy. It was agreed that Cllr's would submit individual responses and feedback for a consolidated response to be drafted from the Parish Council.

b) Planning Applications received up to the time of the meeting.

[PA23/08460](#): vehicular access improvement works and change of use from an existing maintenance vehicular access to alternative quarry vehicular access onto Gothers Road from Trelavour Quarry.

It was **Resolved** to support this application. All present in favour.

[PA23/06527](#) Construction and operation of a battery storage facility with associated substation, underground cabling, fencing and drainage infrastructure on land at Indian Queens Substation.

It was **Resolved** not to object to this application, and to enquire if provision for community benefit would be considered from this application, if it were to be approved by Cornwall Council. All present in favour.

[PA23/05216](#): Proposed ancillary residential, family use occasional holiday let. Carne Farm, St Dennis, St Austell.

It was **Resolved** not to object to this application and request that if permission is granted that a condition be included that the building could not be sold as a standalone dwelling. All present in favour

c) To ratify the decision made via email on [PA23/04289](#).

It was **Resolved** to approve the no objection decision. All present in favour.

**256/23 Highways and Footpaths Matters**

## a) Footpaths.

The office has reported numerous signs on various paths missing to Cornwall Council.

Footpath 4 various obstruction and fly tipping reported to Cornwall Council.

## b) Highways.

Cllr Clarke informed of a Road Closed sign left in the hedge on the Treviscoe Road to Penwyn Garage slip road following recent road works undertaken in the area.

Signage to be reported to Cornwall Council.

**257/23 Grant Requests**

None.

**258/23 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

*Cornwall Council – Press Release (Proposed changes to Cornwall Home choice to go out to public consultation).*

*Invitation to attend a ‘Buy nothing new month’ webinar from Keep Britain Tidy.*

*King Ramps information on Community event days.*

*Have your say on the future of electric vehicle charging in Cornwall.*

*Clean Cornwall Issue 7 – Newsletter.*

*Vision Zero road safety pledge circulated.*

*Invitation to attend an Imerys Liaison Meeting, forwarded to Imerys representatives.*

*China Clay Area & Luxulyan Area Partnership Meeting agenda circulated.*

*Email received from the Royal British Legion Rep Thanking the Parish Council for their help with the remembrance parade and informing all of the amount raised for the appeal this year.*

**259/23 Financial**

a) To approve this month's payment to creditors and income as tabled.

It was **Resolved** –To accept the payment schedule. All present in favour.

**Community Account**

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	UK-03959117	£ 15.60	Payroll software
DD	EDF Energy	T87521180025	£ 23.74	Electric Bill Public Toilets
DD	Barclays Bank	13/10/23 to 12/11/23	£ 8.50	Account fee
DD	Giff Gaff	1700094305750	£ 10.00	Mobile phone monthly tariff
DD	Nest Pension		£ 83.77	Pension Contributions
DD	Microsoft	E0300PRPL5	£ -	Software License
DD	Coast to Coast Communications	25352	£ 8.90	Telephone Bill
DD	BT	Q0410N	£ 153.58	DD taken in Error Refund due
DD	Suez	33148809	£ 73.19	Waste Collection Services
BACS	HMRC		£ 1,935.36	Tax & NI
BACS	Staff costs		£ 5,459.20	Staff Costs

BACS	Central Cleaning	2334	£	390.00	Cleaning of Public Toilets
BACS	Piran Tech	49987	£	5.18	Monthly back-up checks
BACS	Gould Electronics	113578	£	64.80	Radio Hire
BACS	D B Electrical	2589	£	654.00	Cemetery Shed Electrical Works
BACS	Travis Perkins	3314Q260630	£	2,638.20	Materials Cemetery Footpath
BACS	Duchy Cemetery's Ltd	3151	£	500.00	Grave Digging
BACS	Scribe (Starboard Systems)	inv-4870	£	673.92	Accounts software renewal
<b>Total</b>				£ 12,697.94	

**Playing Field**

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank	13/10/23 to 12/11/23	£ 8.50	Account Fee
<b>Total</b>			£ 8.50	

**Education Bursary Fund**

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank	13/10/23 to 12/11/23	8.50	Account Fee
BACS	ClayTAWC	2508	£ 15.00	Room Hire
BACS	Applicant 17		279.00	Grant Issued
BACS	Applicant 16		239.00	Grant Issued
BACS	Applicant 13		279.00	Grant Issued
BACS	Applicant 12		366.80	Grant Issued
BACS	Applicant 14		300.00	Grant Issued
BACS	Applicant 15		72.00	Grant Issued
<b>Total</b>			1,559.30	

**Grand Total for  
November 14,265.74**

- b) To approve the [bank balances as of 31<sup>st</sup> October 2023](#).  
**Resolved** – To approve the bank balances. All present in favour.

**260/23 Items for the next agenda**

2024 Christmas Tree  
Bulk buying of Grit

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**261/23 Confidential items –**  
None

Meeting closed 9.02 pm.

Signed: .....